

Approved Minutes of Regular Meeting of the Board of Trustees  
Sequoia Union High School District  
Wednesday, July 22, 2015

Call to Order	The regular meeting of the Sequoia Union High School District Board of Trustees was called to order by President Weiner at 4:32 p.m., on Wednesday, July 22, 2015, in the Birch Conference Room at 480 James Avenue, in Redwood City, California.		
Recess to Closed Session	The Board of Trustees recessed to Closed Session at 4:33 p.m. to: <ol style="list-style-type: none"><li>CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION: Initiation of litigation pursuant to paragraph (2) to (5), inclusive, of subdivision (e) of Government Code Section 54956.9 (one case)</li><li>CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION: One case</li><li>SUPERINTENDENT’S EVALUATION—GOVERNMENT CODE SECTION 54957</li></ol>		
Opened Public Session 5:38 p.m.	President Weiner opened the Public Session of the regular meeting at 5:38 p.m. in Birch Conference Room at 480 James Avenue, Redwood City, California.		
Roll Call	<table><tr><td><b>Present:</b> Carrie Du Bois Laura Martinez Alan Sarver Chris Thomsen Allen Weiner</td><td><b>Absent</b> Abby Hartzell, Student Trustee</td></tr></table>	<b>Present:</b> Carrie Du Bois Laura Martinez Alan Sarver Chris Thomsen Allen Weiner	<b>Absent</b> Abby Hartzell, Student Trustee
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Pledge of Allegiance	Trustee Martinez led the Board of Trustees and audience in the Pledge of Allegiance.		
Approval of Agenda	On a motion by Trustee Sarver, seconded by Trustee Martinez, the Board of Trustees approved the Agenda.		
Report out on Closed Session	President Weiner reported that no action was taken in Closed Session.		
Invitation to the Audience	President Weiner welcomed the audience and explained that the Consent Calendar consisted of routine or previously discussed items to be considered as a unit and voted upon by roll call vote. He explained the Public Comment section of the agenda was for permitting members of the audience to make presentations about items not on the agenda.		
Approval of Consent Calendar	On a motion by Trustee Thomsen, seconded by Trustee Du Bois, the Board of Trustees approved the amended Consent Calendar. Voting “yes,”—Trustees Du Bois, Martinez, Sarver, Thomsen, and Weiner; voting “no”—none, and absent—Student Trustee Hartzell.		
Approval of Field Trips	On a motion on the Consent Calendar, the Board of Trustees approved the field trip requests for Carlmont’s Football Team to stay on campus over-night on August 14-16, 2015; Menlo-Atherton’s FHA-HERO member to San Jose and Fresno State University on July 27-31, 2015; Woodside’s Cheer Team to UC Santa Cruz on July 24-27, 2015; Dance Team to UC Santa Cruz on July 28-31, 2015.		
Approval of Contract w/Bay Area Biotech. Education Consortium	On a motion on the Consent Calendar, the Board of Trustees approved the contract with Bay Area Biotechnology Education Consortium for the Gene Connection Program.		
Approval of Contract w/Partners in Communication	On a motion on the Consent Calendar, the Board of Trustees approved the contract with Partners in Communication for Interpretation Services for a Special Education student.		
Approval of Contract w/DWK for Legal Services for Special Ed.	On a motion on the Consent Calendar, the Board of Trustees approved the contract with DWK Law firm for Legal Services for Special Education.		
Approval of Contract w/Amandi for Spec. Vision & Assist. Tech.	On a motion on the Consent Calendar, the Board of Trustees approved the contract with Adrian Amandi for Specialized Vision and Assistive Technology Services.		
Adoption of Res. No. 1552, Ack. Req. of Reg. Sec. 1859.95.1	On a motion on the Consent Calendar, the Board of Trustees adopted Resolution No. 1552, Acknowledging the Requirements of Regulation Section 1859.95.1.		

Approval of Cornerstone Contract for Environmental Services	On a motion on the Consent Calendar, the Board of Trustees approved the contract with Cornerstone Earth Group for Environmental Services.
Approval of Job Description for Director of English Learners	On a motion on the Consent Calendar, the Board of Trustees approved the job description for Director of English Learners and Special Programs.
Personnel Recommendations	On a motion on the Consent Calendar, the Board of Trustees approved the Personnel Recommendations as indicated.
Authorization to Declare Surplus Property	On a motion on the Consent Calendar, the Board of Trustees declared the listed items as surplus property, obsolete and unsuitable for use, and authorized the Superintendent to dispose of these surplus items in accordance with Education Code provisions.
Approval to Hire Inspector of Record for M-A, G-Wing Bldg.	On a motion on the Consent Calendar, the Board of Trustees approved the contract with Dan Butler and Company to provide Inspector of Record services for the Menlo-Atherton High School G-Wing project in the amount of \$246,960.
Approval of Contract w/Asbestos Mgmt. Group for Environ. Cleanup	On a motion on the Consent Calendar, the Board of Trustees approved the contract with Asbestos Management Group for Environmental Site Cleanup.
Public Comment	None
Correspondence	None
Adoption of Res. No. 1553, Certifying EIR, etc., for M-A Campus Facilities Master Plan	<p>Chris Dugan, Environmental Impact Report (EIR) Project Manager for TRA Environmental Sciences Consultants, reported that the draft EIR was issued on May 6, 2015. The key Facility Master Plan characteristics described in the EIR are: plans to accommodate increased enrollment resulting from population growth, constructing a two-story buildings near adjacent residents, and installing practice lights on the soccer field and tennis courts.</p> <p>Mr. Dugan reported the EIR public review period was held from May 6 to June 22; a total of 118 comments were received, the topics of most frequent concern were traffic and parking; aesthetics/lighting, and construction/campus noise. He advised the Final EIR was distributed on July 10, 2015, and includes additional information relating to traffic and mitigation measures, responds to comments received on the Draft EIR, and provides for the District's Mitigation Monitoring and Reporting Program resulting from the M-A Facilities Master Plan.</p> <p>Thom Bryant, resident of De Bell Drive, recommended creating a map showing the designated student loading/unloading areas and send the map to interested parties prior to adoption. Include an enforcement mechanism and a process for neighbors to submit complaints. The policy should state who is going to be held accountable at the administration level.</p> <p>Hindo Sack, resident of Arlington Way, stated that is important to free up traffic and congestion, which is described as "periodic." She noted that the traffic and congestion occurs daily and is getting worse.</p> <p>Polly Berquist, resident of Oak Grove Avenue, said she shares a property line with Menlo-Atherton, and according to the EIR the "future unfunded 37 foot building will be 40 feet away from her backyard fence and 100 feet from her home. She urged the Board to drop the "future unfunded" phase from the EIR. She volunteered to help resolve the issue which will work for the neighbors and for the school.</p> <p>Jim Daughn, resident of Oak Grove Avenue, said he lives next door to Ms. Berquist, and the school plant has gotten closer to his house by building seven feet from his property line, and noted that the building is 20 feet at its highest point. He said four Heritage Oak trees and six Pine trees had been removed on the school property for construction and have not been replaced.</p>

Marty Brill, resident of Oak Grove Avenue, said unshielded lights had been left on—the problem was corrected. He expressed concern about building classrooms with windows facing private back yards. It was noted that the California Environmental Quality Act (CEQA) is there to protect individuals; and there was no lighting plan or tree survey shown in the EIR.

Matt Francois, of Kutan and Tucker, said there are shortcomings in the EIR process; there was no outreach at the beginning of the project. He suggested that the Board give strong consideration to the design of the unfunded building and that it be removed from of the plan. The request was for a reasonable continuance to take a step back and give careful consideration to the neighbors' responses.

Deborah Fitz, resident of Menlo Oaks Drive, said she supported the Menlo-Atherton Master Plan to accommodate enrollment growth. She urged the Board to devote resources to implementation of the Traffic Demand Program Management System, which requires administrative oversight and innovation.

In response to a question posed by Ms. Fitz, Chris Dugan advised that parking space shortage indicated in the EIR was based upon a student survey and did not take into account recommended mitigation measures that will be utilized to address the issue.

Trustee Thomsen said he agreed with the concern to take out Heritage Oak trees. Chief Facilities Officer Matthew Zito advised that there is discretion provided to school districts; in the back of the property there has been less progress in replanting trees, however, in the front we typically plant three trees for the every two that are removed. There has been discussion about replacing trees by F-Wing; the Oaks were taken down because of disease. Mr. Zito said robust conversations have taken place with home owners about future building placement projects.

Trustee Thomsen noted that 80 percent of the comments during the public review period were about traffic. He would like to move forward with the traffic management system working group and suggested that it report annually to the Board. He agreed that an enforcement mechanism for accountability is important.

Trustee Sarver said he is supportive that the district replaces trees and logistically adds mature trees to insulate neighbors from noise, etc. He noted that it is not feasible to accommodate enrollment growth by constructing one-story buildings; the district needs to go vertical and build closer to existing fence lines. The traffic situation is similar but separate from master planning. It is critical that all agencies work together; it should be recognized that this will take time to develop. In regard to the neighbors' concerns about the Unfunded Building project, to which much time and study has been committed; it would be a disservice to the public to remove it from the EIR. This particular project will need more review by our leadership going forward. Trustee Sarver said he was positive about the contents of the EIR and its appropriateness to the work with which is needed to proceed.

Trustee Du Bois expressed a prior concern of hers that because the district serves many at-risk students, a new urban model school should be considered. However, she would support her fellow Board members and vote in favor of the EIR.

Trustee Martinez said she too has concerns about traffic congestion, students getting to school, and trees. She does support moving forward and is confident we can all work together. Trustee Martinez agreed with the points presented by Trustee Sarver.

President Weiner stated that the traffic issue is not attributable to this project, it is due to an increase in population and enrollment at the school. If we had not changed boundaries the population at Menlo-Atherton would still be 2600 students. President Weiner said traffic is something we have to work on. He advised that although he was sympathetic with the concerns expressed by the immediate neighbors about the future Unfunded building (not included in phases one, two, or three of the EIR), he recommended proceeding with the EIR. He emphasized his main concern is about the students coming to M-A in the future, and there being no facilities for them.

On a motion by Trustee Sarver, seconded by Trustee Thomsen, the Board of Trustees adopted Resolution No. 1553, Certifying the Environmental Impact Report, Adopting the Statement of Overriding Consideration, and adopting a Mitigation Monitoring and Reporting Program pursuant to the California Environmental Quality Act for the Menlo-Atherton High School Campus Facilities Master Plan Project. Voting “yes,”—Trustees Du Bois, Martinez, Sarver, Thomsen, and Weiner; voting “no”—none, and absent—Student Trustee Hartzell.

Adoption of Facility Master Plan for Menlo-Atherton High School

Chief Facilities Officer Matthew Zito said there are three phases of significant work in the M-A Facility Master Plan: Phase One is replacement of G-Wing with a two-story Classroom Building with Food Service; Phase Two encompasses construction of a two-story Lab Building and a one-story Food Service and restroom building, and Phase Three includes making final improvements on campus in regard to field lighting, Pride Hall, converting Room C-2 into a Chemistry Lab, and updating showers/locker rooms among other small projects. We are looking to replace part of the western campus classroom wings off Oak Grove because of poor design and deteriorating buildings; we are also looking at removing the administration wing and building a two-story facility to house student and administrative services.

*At 6:55 p.m., President Weiner requested a recess, and the meeting resumed at 7:02 p.m.*

On a motion by Trustee Thomsen, seconded by Trustee Martinez, the Board of Trustees adopted the Facility Master Plan for Menlo-Atherton High School. Voting “yes,”—Trustees Du Bois, Martinez, Sarver, Thomsen, and Weiner; voting “no”—none, and absent—Student Trustee Hartzell.

Approval of Site Lease & Facility Lease with Alten Construction for Phase I (Replace G-Wing, Increment I) of M-A Master Plan

Matthew Zito reported that district administration selected Alten Construction’s proposal (from a pool of three pre-qualified LLB contractors) to enter into a Lease Lease-back agreement for the Menlo-Atherton High School New Classroom Building (G-Wing) Increment One project, which includes all necessary site work to construct the building. The guaranteed maximum price for the Increment One work will be \$1,847,378.

In response to a question posed by President Weiner, Mr. Zito advised that referring to the second part of the recommendation authorizing staff to make “non-substantive changes to the Lease Lease-back agreements regarding the *Davis* decision,” staff has determined that the district will be enrolled in the owner-supplied insurance program as of tonight, and there should be no change to the contract. He noted that Alten’s attorney has agreed to the contract.

On a motion by Trustee Sarver, seconded by Trustee Martinez, the Board of Trustees approved the site and facility leases with Alten Construction for Increment One of the Menlo-Atherton new G-Wing academic building with a guaranteed maximum price of \$1,847,387. It is further recommended that staff be authorized to make minor, non-substantive changes to the Lease Lease-back agreements as recommended by the County Counsel’s office to address any additional concerns raised regarding the *Davis* decision and to complete final negotiations with Alten Construction if necessary.

Board of Trustees’/Supt’s. Comments & Committee Reports

Superintendent Lianides reported being part of a dynamic Executive Leadership Symposium at Stanford University for superintendents across the state. He announced the posting of a .2 FTE teaching position for the purpose of publishing of a monthly communication to parents and staff; interviews will take place in the coming weeks.

Trustee Sarver reported meeting with directors at SamTrans, and noted that developing agency partnerships relates closely with what has been discussed this evening.

Trustee Du Bois said she attended the National Association for Mental Illness (NAMI) for mental illness. She passed out information to Board members and noted if we can identify the students’ skill deficit, we can help them.

Board Adjourned to reconvene in Closed Session at 7:15 p.m.

On a motion by Trustee Sarver, seconded by Trustee Martinez, the Board adjourned its meeting at 7:15 p.m. to reconvene in Closed Session.

Respectfully submitted,  
Allen Weiner, President  
Alan Sarver, Clerk